

Training Plan for 2016

				2016											
CODE	COURSE TITLE	Duration	Training Mode	JAN	FEB	MAC	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ISO 9000 QUALITY MANAGEMENT SYSTEM															
QMS 1	Understanding ISO9001:2015 Awareness Training	2	Public Training			24&25									
QMS 2	Quality Management System Internal Audit - The Best Practice in Quality Auditing	2	Public Training	28&29											
QMS 3	Effective Implementation of Document Control System	1	Public Training				28								
ISO 14000 ENVIRONMENTAL MANAGEMENT SYSTEM															
EMS 1	ISO14001:2015 Environmental Management System Awareness training	2	Public Training				21		2&3						
EMS 2	Internal Environmental Management System Auditing	2	In House Training			16&17									
EMS 3	ISO14001 Environmental Impact Assessment	2	In House Training					12							
EMS 4	Malaysia Environment Law	2	Public Training							14					
EMS 5	RoHS, WEEE, REACH Requirements	2	Public Training						16						
OHSAS 18000 OCCUPATIONAL SAFETY & HEALTH ACT															
OSH 1	Occupational Safety & Health (OSH) Internal Audit Featuring Workplace Scan	2	In House Training							7&8					
OSH 2	Malaysia Occupational Safety & Health Act 1994 Legal Requirements	2	Public Training										14		
OSH 3	Hazard Identification, Risk Assessment & Risk Control (HIRARC)	2	In House & Public Training								18&19				
OSH 4	Emergency Response Plan & Preparedness (ERP)	1	In House Training						19&20			16			
OSH 5	Basic Occupational First Aid	2	In House Training	25&26	9&10	26&27	6&7		13&14	19&20		1&2	3&4	8&9	6&7
OSH 6	Safety Chemicals Handling	2	In House Training										7		
OSH 7	Fire Safety / Fire Squad / Fire Rescue Training	2	In House Training											10&11	
OSH 8	Safety Leadership for Supervisor	2	In House & Public Training		18&19										
OSH 9	Occupational Safety and Health Act Awareness	2	In House & Public Training				14&15								
OSH 10	Managing Protective Equipment Training (PPE)	2	In House Training								25&26				
OSH 11	Safe Handling of Forklift	2	In House Training									24&25			
OSH 12	Hearing Conversation and Protection	2	In House Training					26&27							
OSH 13	CPR Training		In House & Public Training					6							

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ISO/TS 16949 AUTOMOTIVE															
TS 1	ISO/TS 16949:2009 Process Approach Internal Auditing	2	In House Training						23&24						
TS 2	Failure Mode & Effect Analysis (FMEA)	2	In House & Public Training							14&15					
TS 3	Measurement System Analysis (MSA)	2	In House & Public Training								11&12				
TS 4	Advance Product Quality Planning (APQP) and Production Part Approval Process (PPAP)	2	In House & Public Training									8&9			
QUALITY & PRODUCTIVITY IMPROVEMENT															
QP 1	Develop Analytical Skill by 7QC Tools (SBL Khas)	2	In House & Public Training				28&29								
QP 2	Statistical Process Control (SPC)	2	In House & Public Training					4&5							
QP 3	Develop Problem Solving Skill: 8D Approach (SBL Khas)	2	In House & Public Training			10&11								3&4	
QP 4	Practical Poka Yoke approach for process improvement	2	In House & Public Training									29&30			
QP 5	Effective Calibration system	2	In House & Public Training						14&15						
QP 6	Kaizen: The Strategy for Continuous Improvement	2	In House & Public Training					19&20							1&2
QP 7	Effective Root Cause Analysis	2	In House & Public Training			3									
QP 8	5S Principles and Implementation	1	Public training			31								13	
QP 9	Productivity Measurement and Improvement Training	2	In House & Public Training											17&18	
QP 10	Understanding of IPC-A-610D Standard (Soldering)	2	In House & Public Training												8&9
QP 11	Effective ESD Control	1	Public Training				28	14		28&29					
QP 12	Problem solving Approaches Training										4&5				
MANAGEMENT DEVELOPMENT															
MD 1	Awareness on Corporate Social Responsibility (CSR)	2	In House & Public Training					12&13							
MD 2	Train the Trainer	2	In House & Public Training												29&30
MD 3	Developing Leadership Skills	2	In House & Public Training				18&19								
MD 4	Situational Leadership Training	2	In House & Public Training								15&16				